

Terms of Reference (ToR)
Technical Advisor for FP/RH Program (Anticipated)

ADRA Nepal is seeking a Technical Advisor (TA) for a Family Planning/Sexual Reproductive Health project in Nepal. The position provides technical oversight and leadership for overall quality assurance in the project and requires technical leadership in Family Planning (FP) and Reproductive Health (RH) service delivery, increasing access and availability of quality Adolescent Reproductive Health (ARH) services, and approaches to reach under-served populations. This role will collaborate with the Government of Nepal and other stakeholders to provide high-level support for effective technical capacity building at the local & federal level and sustainability of the project achievements. The Technical Advisor, under the guidance of the CoP, will provide technical support and advice to the project team to establish effective mechanisms for monitoring and appropriate course corrections. The project will be designed to align closely with the current objectives and priorities of the Government of Nepal so that activities are complementary and yield sustainability.

Responsibilities:

- Provide day-to-day technical, programmatic oversight in line with the project goals and objectives.
- Provide high quality technical leadership and oversight of FP, RH and ARH component of the program, including incorporating family planning high impact practices into program strategies and activities for sub-contractors, sub-grantees and project team as required.
- Bear overall responsibility to maintain highest quality technical standard of interventions and approaches in project to achieve high level impact.
- Contribute to the analysis, synthesis and reporting of program outputs, results and special learning studies in close collaboration with the project team and ensure incorporation of lessons-learned into ongoing implementation.
- Develop and/or review a range of technical reports e.g. project reviews, reports to the project team and donor as required
- Under the guidance of the COP and in collaboration with field-based staff, spearhead technical stakeholder meetings at national level, using state-of-the-art approaches to family planning and reproductive health services.
- Provide direct supervision to technical officers, ensuring integration of technical FP and RH service approaches, including ARH to ensure the reach to the hard to reach target groups.
- Technical leadership of team and the development and implementation of annual technical work plans and budgets, ensuring donor and project priorities are addressed and contract/budget compliance is achieved.
- Represent the project with partners and key stakeholders, including at technical meetings and workshops, establish effective communication and coordination with local/federal government to address country wide priorities and maintain positive relationships with USAID, local federal ministries, and the country office team.
- Lead and establish project quality improvement initiatives and processes.
- Incorporate ADRA Nepal's vision and values with full adherence to Code of Conduct principles.
- Create and sustain a work environment of mutual respect where the project team strives to achieve excellence.
- Foster relationships with local implementing partners as a representative of ADRA Nepal and the project.

- Function as the key source of and support in technical updates and new technology update as well as Development and dissemination of innovations, tools and approaches for delivering FP services to poor, marginalized and underserved groups, including young people.
- Provide other necessary technical support to the project as required.

Required Qualifications and Experience

- Master's Degree in Global health / Public Health with clinical background
- Minimum 7 years of experience in technical advisory role to donor, Government, as well as program designing, quality assurance of programs in FP/ ARH and engagement in large and complex programs in FP/ RH including ARH.
- Familiarity with USAID approaches, policies and regulations is highly desirable.
- Sound knowledge of community and health service-based FP programming.
- Experience using data-based learning and evidence to improve FP programming.
- Experience providing technical assistance, coaching and mentoring health care providers and others in team and beyond.
- Knowledge of Nepal context, GoN rules and regulations.
- Excellent interpersonal skills and demonstrated ability to lead and work effectively in a team.
- Creative problem-solving skills with the ability to work effectively in resource-constrained environment is highly preferred.
- Excellent oral and written communication skills in English and Nepali.
- Knowledge of local language is preferred.