ADRA Nepal is hiring a Chief of Party (COP) for Family Planning (FP) and Sexual Reproductive Health (SRH) - an anticipated project in Nepal. This position is a senior leadership position and will provide overall strategic direction in the design and overall quality assurance of the project. He/she will be the key decision-maker for solving problems and ensuring the success of the project. The CoP will report to the Country Director in ADRA Nepal. The COP will be ADRA Nepal’s primary point of contact with donor, Ministry of Health & Population, and all other relevant stakeholders. This position will collaborate with the Ministry of Health & Population and other partners to provide high-level support for effective capacity building at the local and federal level as well as ensure sustainability of the project interventions.

**Responsibilities:**

- Serve as the official contact point for ADRA Nepal pertaining to all matters of the Family Planning Program and provide overall project management and strategic direction for the project; Oversee sub-awards or sub-contracting procedures and operation including compliance management as per in-country regulations and Funding agency requirements
- Oversee technical and operational functions for quality assurance in achieving the goals of the project,
- Serve as the primary liaison with project partners; key local stakeholders, INGOs, the ADRA Country Office and ADRA International, including maintaining appropriate communication and consultation.
- Serve to achieve sound financial management and ensure accountability of all project deliverables;
- Engage in Performance management (Monitoring & supervision) and evaluation processes;
- Develop the project strategic direction, and oversee development of annual implementation plan, budgets, and other deliverables in accordance with USAID guidelines; Provide overall leadership to all aspects of the project.
- Provide leadership to ensure highest quality implementation, in line with FP high impact practices across health and community systems.
- Develop and maintain positive relationships with USAID/donors, central/ local/ federal ministries, other EDPs and I/NGOs and their networks, other stakeholders and the country office team.
- Supervise all project personnel, consultants, and other personnel as assigned, creating and sustaining a work environment of mutual respect where the project team strives to achieve excellence. Ensure a cohesive workplace for optimum staff retention.
- Incorporate ADRA Nepal’s vision and values and full adherence to Code of Conduct principles.
**Required Qualifications and Experience**

- Master’s Degree in International Development/Global Health or relevant areas with minimum 7-10 years’ of international experience of progressively increasing professional responsibility in donor compliance, leadership management and technical direction of the program in Family Planning (FP) and Sexual and Reproductive Health (SRH), and Adolescent Reproductive Health (ARH). Prior experience as Deputy/Chief of Party in development projects and/or experience in USAID funded project is highly desirable.

- Significant experience in networking and communicating with developing country governments, international organizations, bilateral donors, civil society representatives and senior level government officials is desirable.

- Experience in managing consortia, internal and external relationships and multi-dimensional partnerships at the field level.

- Creative problem-solving skills with the ability to work effectively in resource-constrained environments.

- Possess professional written and oral communication skills including active listening, negotiation and influence, giving and receiving critical feedback and public speaking.